

**INC. VILLAGE OF MASSAPEQUA PARK
NASSAU COUNTY, NEW YORK**

Minutes of the Organization Meeting held by the Board of Trustees in Village Hall on April 7, 2014.

Present: Mayor..... Jeffrey Pravato.
Trustees..... Richard Begandy
 Daniel Pearl
 Tina Schiaffino
 Teresa Spinoso
Counsel..... Kevin M. Walsh

Mayor Pravato convened the Board at 8:03PM and a Presentation of Colors was made by V.F.W. Post 7763 followed by the Pledge of Allegiance.

The opening prayer was administered by Father Kenneth Zach of St. Rose of Lima R. C. Church.

Deputy Mayor Teresa Spinoso gave the opening remarks and informed those present that the Oath of Office would be administered to Mayor Pravato for a one-year term.

Nassau County Legislator Michael Venditto administered the Oath of Office to Mayor Jeffrey Pravato for a one-year term.

Nassau County Legislator Michael Venditto also administered the Oath of Office to Trustee Teresa Spinoso for a two-year term.

Nassau County Legislator Michael Venditto also administered the Oath of Office to Trustee Richard Begandy for a two-year term.

On a motion of Trustee Schiaffino, seconded by Trustee Begandy, the following resolution was introduced:

15133-2014 RESOLVED, that Mayor Pravato designates the appointment of Trustee Teresa Spinoso as Deputy Mayor.

The foregoing resolution was duly put to vote upon roll call which resulted as follows:

Mayor Jeffrey Pravato	voting AYE
Trustee Daniel Pearl	voting AYE
Trustee Richard Begandy	voting AYE
Trustee Tina Schiaffino	voting AYE
Trustee Teresa Spinoso	voting Abstain

The resolution was thereupon declared duly adopted.

On a motion of Trustee Schiaffino, seconded by Trustee Begandy, the following resolution was introduced:

15134-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Kevin M. Walsh, Esquire of the firm of Walsh, Markus, Mc Dougal & De Bellis, LLP, 229 Seventh Street, Suite 100, Garden City, New York 11530 is appointed Village Attorney for a period of One (1) Year.

The foregoing resolution was duly put to vote upon roll call which resulted as follows:

Mayor Jeffrey Pravato	voting AYE
Trustee Richard Begandy	voting AYE
Trustee Daniel Pearl	voting AYE
Trustee Tina Schiaffino	voting AYE
Trustee Teresa Spinoso	voting AYE

The resolution was thereupon declared duly adopted.

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Nassau County Legislator Michael Venditto administered the Oath of Office to Kevin M. Walsh, Esq. for a One Year Term.

Mayor Pravato designated the following appointments with the concurrence of the Board of Trustees:

On a motion of Trustee Schiaffino, seconded by Trustee Begandy the following resolutions were introduced:

- 15135-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Mr. Robert Macri, 70 Grove Street, Massapequa, New York 11758 is appointed Superintendent of Public Works for a period of One (1) Year.
- 15136-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Mr. Garet Lamb, 407 Briarwood Road, No. Massapequa, New York 11758 is appointed Building Inspector for a period of One (1) Year.
- 15137-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Ms. Linda Tuminello, 19 Williams Drive, Massapequa Park, New York 11762 is appointed Deputy Village Clerk for a period of One (1) Year.
- 15138-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Ms. Therese M. Wolf, 234 Von Huenfeld Street, Massapequa Park, New York 11762 is appointed Clerk to the Village Justice for a period of One (1) Year.
- 15139-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Ms. Tara A. Spafford, 225 Van Buren Street, Massapequa Park, New York 11762 is appointed Research Assistant to the Board of Trustees for a period Of One (1) Year.
- 15140-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Ms. Roseanne Vainder, 18 Mohawk Place, Massapequa, New York 11758 is appointed Senior Center Director for a period of One (1) Year.

The foregoing resolutions were duly put to vote upon roll call which resulted as follows:

Mayor Jeffrey Pravato	voting AYE
Trustee Richard Begandy	voting AYE
Trustee Daniel Pearl	voting AYE
Trustee Tina Schiaffino	voting AYE
Trustee Teresa Spinosa	voting AYE

The resolutions were thereupon declared duly adopted.

The Oath of Office was administered to the Administrative Staff by Nassau County Legislator Michael Venditto.

Mayor Pravato then said a few words to the audience. Mayor Pravato made a special presentation to Rand Schwartz honoring him for his years of service on the Zoning Board of Appeals and Planning Commission. Rand will begin his 30th year with the Village.

On a motion of Trustee Schiaffino, seconded by Trustee Begandy the following resolutions were introduced:

- 15141-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Mr. Scott Poole, 76 Charles Avenue, Massapequa Park, New York, is appointed Zoning Board Chairman for a period of Five (5) Years.
- 15142-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Mr.

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Jerry Laricchiuta, 117 Van Buren Street, Massapequa Park, New York is appointed Member of the Zoning Board for a period of Four (4) Years.

15143-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Mr. William Van Wagner, 168 Harbor Lane, Massapequa Park, New York, is appointed Planning Commission Chairman for a period of Seven (7) Years.

15144-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Mr. Walter Noonan, 16 Southgate Circle, Massapequa Park, New York, is appointed Planning Commission Member for a period of Seven (7) Years.

15145-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Mr. John W. Hipp, 18 Massapequa Avenue, Massapequa Park, New York, is appointed Planning Commission Member for a period of Seven (7) Years.

15146-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Mr. Jack Ufier, 224 Koehl Street, Massapequa Park, New York, is appointed Planning Commission Member for a period of Seven (7) Years.

The foregoing resolutions were duly put to vote upon roll call which resulted as follows:

Mayor Jeffrey Pravato	voting AYE
Trustee Richard Begandy	voting AYE
Trustee Daniel Pearl	voting AYE
Trustee Teresa Spinosa	voting AYE
Trustee Tina Schiaffino	voting AYE

The resolutions were thereupon declared duly adopted.

The Oath of Office was administered by Nassau County Legislature Michael Venditto to the Zoning Board and Planning Commission Members.

On a motion of Trustee Schiaffino, seconded by Trustee Begandy the following resolution were introduced:

15147-2014 RESOLVED, that the following be appointed to the Ethics Board for a period of One (1) Year:

Peggy Caltabiano, 151 Wilson Street
Massapequa Park, New York

Lisa Robiglio, 35 Williams Drive
Massapequa Park, New York

Donna Cohen, 62 Roosevelt Avenue
Massapequa Park, New York

The foregoing resolution was duly put to vote upon roll call which resulted as follows:

Mayor Jeffrey Pravato	voting AYE
Trustee Richard Begandy	voting AYE
Trustee Daniel Pearl	voting AYE
Trustee Teresa Schiaffino	voting AYE
Trustee Tina Spinosa	voting AYE

The resolution was thereupon declared duly adopted. The Oath of Office was administered to the Ethics Board by Nassau County Legislature Michael Venditto.

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On a motion of Trustee Schiaffino, seconded by Trustee Begandy, the following resolutions were introduced:

- 15148-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Steven G. Leventhal, Esquire, 15 Remsen Avenue, Roslyn, NY 11576 is appointed Acting Village Justice for a term of One (1) Year.
- 15149-2014 RESOLVED, that pursuant to the appropriate section of Village Law, John Yetman, Esquire, 1210 Lakeshore Drive, Massapequa Park is appointed Prosecuting Attorney for a term of One (1) Year.
- 15150-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Matthew White, Attorney 229 Seventh St. Ste 100, Garden City, NY 11530 be appointed Zoning Board Attorney for a period of One (1) Year.
- 15151-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Rand Schwartz, Esquire, 225 Altessa Blvd, Melville, NY 11757 be appointed Attorney to the Planning Commission for a period of One (1) Year.

The foregoing resolutions were duly put to vote upon roll call which resulted as follows:

Mayor Jeffrey Pravato	voting AYE
Trustee Richard Begandy	voting AYE
Trustee Daniel Pearl	voting AYE
Trustee Teresa Schiaffino	voting AYE
Trustee Tina Spinosa	voting AYE

The resolutions were thereupon declared duly adopted.

The Oath of Office was administered to Acting Village Justice Steven G. Leventhal, John Yetman, Prosecuting Attorney, Zoning Board Attorney, Matthew White and Planning Commission Attorney, Rand Schwartz by Village Justice Gerard Giannattasio.

On a motion of Trustee Pravato, seconded by Trustee Spinosa the following resolutions were introduced:

- 15152-2014 RESOLVED, that the Village Attorney shall be paid an annual salary of \$50,993.50. Representation of the Village in litigation as assigned by the Board of Trustees will be billed at a rate of \$200 per hour, not to exceed \$10,000 annually without further resolution from the Board of Trustees.
- 15153-2014 RESOLVED, that pursuant to the appropriate Section of Village Law, Public Meetings of the Board of Trustees shall be held in the Village Hall on the Second and Fourth Mondays of the month (except for Holidays), at 7:00 PM in Village Hall. Special Meetings may be called by the Mayor or at least two Trustees by giving notice to the members of the Board as well as to the news media and to the public as soon as practicable after the calling of the meeting in accordance with Section 104 (2) of the Public Officers Law. An Organizational Meeting will be held on April 8, 2013.
- 15154-2014 RESOLVED, that pursuant to the appropriate section of Village Law and the Local Finance Law, the Board of Trustees designates Capital One Bank, JPMorgan Chase Bank, Citibank, Flushing Commercial Bank, Cutwater Asset Management - New York Class and First National Bank of Long Island as the Banks of Deposit for all monies received by the Village Clerk/Administrator, Village Treasurer or Mayor; and

BE IT FURTHER

- 15155-2014 RESOLVED, that all checks drawn against the account in the Capital One

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Bank, JPMorgan Chase Bank, Citibank, Flushing Commercial Bank, Cutwater Asset Management – New York Class and First National Bank of Long Island be signed by the Village Clerk/Administrator, Ms. Peggy Caltabiano, or Village Treasurer, Mr. Christopher R. Briggs, or Mayor Jeffrey Pravato. One signature required for checks under \$75,000 and two signatures required on amounts of \$75,000 or more.

- 15156-2014 RESOLVED, that pursuant to the appropriate section of the Village Law, Surety Bonds are designated for the Village Administrator/Clerk, Village Treasurer, Village Justice and Acting Village Justice.
- 15157-2014 RESOLVED, that pursuant to the appropriate section of Village Law, the Massapequan Observer and/or Massapequa Post are designated as the newspapers for the Publication of Legal Notices.
- 15158-2014 RESOLVED, that pursuant to the appropriate section of Village Law, the Village adopted an Investment Policy in accordance with Section 39 of the NYS General Municipal Law as amended April 4, 2011.
- 15159-2014 RESOLVED, that pursuant to the appropriate section of the Village Law the Board of Trustees designates Municipal Investors Service Corp. for investment of funds as set forth in the Cooperative Liquid Assets Securities System, Municipal Cooperation Agreement.
- 15160-2014 RESOLVED, that pursuant to the appropriate section of Village law, the Board of Trustees authorizes the payment in advance of audit of claims for public utility services, postage, freight and express charges with such claims being presented at the next regular meeting for audit.
- 15161-2014 RESOLVED, that pursuant to the appropriate Section 5-524 (7) of the NYS Village Law, the Board of Trustees approves reimbursement to Village Officers and employees who use their personal automobiles while performing official duties on behalf of the Village at the rate established by the USIRS.
- 15162-2014 RESOLVED, that pursuant to Section 104-b of the NYS General Municipal Law, the Board of Trustees adopts the Purchasing Policy as revised on June 14, 2010.
- 15163-2014 RESOLVED, that pursuant to the appropriate section of Village Law the Board of Trustees authorizes Elected and Appointed Officials and employees to attend certain schools, conferences, meetings and seminars, etc. during the coming official year as attendance by certain municipal officials and employees benefits the municipality. These will include, but not limited to: NYCOM Fall Training School, NYSGFOA Conference, IIMC Municipal Clerk School at Cornell, PERMA Conference and NYCOM Legislative Meeting.
- 15164-2014 RESOLVED, that pursuant to the appropriate Section of Village Law, Walsh, Markus, McDougal & De Bellis, LLP, 229 Seventh Street, Suite 100, Garden City, New York be appointed as Special Counsel.
- 15165-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Mr. Paul Wotzak, 6 Raymond Street, Glen Cove, New York 11542 be appointed as Tax Assessor at \$50.00 per hour.
- 15166-2014 RESOLVED, that pursuant to the appropriate Section of Village Law, Mr. David Tanner of Liberty Capital Services, LLC., P. O. Box 97, East Williston, New York 11596 be appointed as Financial Advisor.
- 15167-2014 RESOLVED, that pursuant to the appropriate Section of Village Law,

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Squire, Sanders & Dempsey, LLP, 350 Park Avenue, 15th Floor, New York, New York 10022 be appointed as Bond Counsel.

- 15168-2014 RESOLVED, that pursuant to the appropriate Section of Village Law, Skinnon, Faber & Heck, CPA, P. C., 3690 Expressway Drive South, Islandia, New York 11749 be appointed as Village Auditor.
- 15169-2014 RESOLVED, that pursuant to the appropriate section of Village law, John Robinson, 1003 Park Blvd., Massapequa Park, New York 11762, be appointed as Village Surveyor.
- 15170-2014 RESOLVED, that pursuant to the appropriate section of Village Law, Sidney B. Bowne & Son; Cashin Associates; Sound Engineering, P.C.; Dvirka & Bartilucci; H2M Group and LiRo be appointed to render engineering services on public works projects.
- 15171-2014 RESOLVED, that pursuant to the appropriate Section of Village Law, the Board of Trustees is designated to act as the Board of Assessment and Review.
- 15172-2014 RESOLVED, that pursuant to the appropriate Section of Village Law, the Village Administrator is designated as the Village Clerk.
- 15173-2014 RESOLVED, that pursuant to the appropriate Section of Village Law, the Board of Trustees establishes the position of Village Treasurer.
- 15174-2014 RESOLVED, that pursuant to the appropriate Section of Village Law, the Village endorses the following Inter-Municipal Agreements:
1. Massapequa School District and Seaford Fire Department for gasoline & diesel fuel.
 2. Shared Resource Mutual Aid Agreement with the Villages of Lindenhurst and Farmingdale.
 3. Shared Salt Agreement with Massapequa School District.
 4. POD Agreement with Nassau County and School District – to man a Point of Dispensing Center in the event of an emergency.
 5. Massapequa Fire Department – Fire Monument
 6. Massapequa School District – Speed Sign Agreement

The foregoing resolutions were duly put to vote upon roll call which resulted as follows:

Mayor Jeffrey Pravato	voting AYE
Trustee Richard Begandy	voting AYE
Trustee Daniel Pearl	voting AYE
Trustee Tina Schiaffino	voting AYE
Trustee Teresa Spinosa	voting AYE

The resolutions were thereupon declared duly adopted.

Info: Warrant No. 2014-07G, dated April 7, 2014
\$60,717.12 – General Fund
Warrant No. 2014-03A, dated March 31, 2014
\$87,085.47 – General Fund
Warrant No. 2014-07C dated, April 7, 2014
\$62,754.54 – Capital Fund

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REMINDER: All Elected and Appointed officials were reminded to sign the Oath of Office Book in the Board Room.

The Mayor thanked all for attending and participating in the program, and announced refreshments were being served in Kolker Hall and invited all to partake.

There being no further business to come before the Board, on a motion of Trustee Schiaffino, seconded by Trustee Begandy, the meeting was adjourned at 8:29 PM.

**PEGGY CALTABIANO
VILLAGE ADMINISTRATOR**