

**INCORPORATED VILLAGE OF MASSAPEQUA PARK
NASSAU COUNTY, NEW YORK**

**Board of Trustees
AGENDA**

**March 30, 2015
8:00 PM**

INSTALLATION – ORGANIZATION MEETING

WELCOMING REMARKS
Deputy Mayor Teresa Spinosa

* * *

PRESENTATION OF COLORS
PLEDGE OF ALLEGIANCE
V.F.W. POST 7763
Massapequa Park

INVOCATION
Rev. Kenneth Zach
St. Rose of Lima R.C. Church

* * * * *

1. OATH OF OFFICE TO BE ADMINISERED BY
Town of Oyster Bay Supervisor John Venditto
To:

Mayor – 2 – year term
Jeffrey Pravato

OATH OF OFFICE TO BE ADMINISTERED BY
Town of Oyster Bay Supervisor John Venditto
To:

Trustee – 2 - year term
Daniel Pearl

OATH OF OFFICE TO BE ADMINISTERED BY
Town of Oyster Bay Supervisor John Venditto
To:

Trustee – 2 - year term
Tina Schiaffino

2. Appointment of Kevin M. Walsh, Esq. of the firm of Walsh, Markus, Mc Dougal & DeBellis, LLP as Village Attorney for a one-year term.

OATH OF OFFICE ADMINISTERED BY
Town of Oyster Bay Supervisor John Venditto

3. Mayor Pravato designates Teresa Spinosa as Deputy Mayor.
4. Mayor's Remarks – The Honorable Jeffrey Pravato.
5. Mayor Pravato designates appointments with concurrence of the Board of Trustees.
6. Administrative Staff

Village Administrator/Clerk, Peggy Caltabiano	2 yr. term
Treasurer, Christopher Briggs	2 yr. term
Superintendent of Public Works, Robert Macri	1 yr. term
Building Inspector, Garet Lamb	1 yr. term
Deputy Village Clerk, Linda Tuminello	1 yr. term
Clerk to the Village Justice Therese Wolf	1 yr. term
Senior Center Director, Tara Spafford	1 yr. term

7. Boards & Commissions

Zoning Board Member, Gail Blasie	5 yr. term
Zoning Board Alternate, James Ufier	1 yr. term
Planning Commission Member, William Colfer	7 yr. term

8. Ethics Board

Peggy Caltabiano	1 yr. term
Vincent Martucci	1 yr. term
Janine Rose	1 yr. term

OATH OF OFFICE TO BE ADMINISTERED BY
Village Justice Gerard E. Giannattaso
To:

9. Legal Staff

Acting Village Justice, Steven G. Leventhal	1 yr. term
---	------------

Prosecuting Attorney, John Yetman	1 yr. term
Zoning Board Attorney, Matthew White	1 yr. term
Planning Commission Attorney, Rand Schwartz	1 yr. term

10. CONSENT AGENDA (Items A – N)

A. The Village Attorney shall be paid an annual salary of \$50,933.50. Representation of the Village in litigation as assigned by the Board of Trustees will be billed at a rate of \$200 per hour, not to exceed \$10,000 annually without further resolution from the Board of Trustees.

B. Designation of Time and Place of Public Meetings: Second and Fourth Mondays of the month (except for Holidays), at 7 PM in Village Hall. Special Meetings may be called by the Mayor or at least two Trustees by giving notice to the members of the board as well as to the news media and to the public as soon as practicable after the calling of the meeting in accordance with Section 104 (2) of the Public Officers Law.

C. Designation of Banks and Official Depositories for Village Funds and signatures on Village checks.

Banks: JPMorgan Chase Bank
Bank of New York
Flushing Commercial Bank
First National Bank of Long Island

Signatures: Village Administrator
Village Treasurer
Mayor

One signature required for checks under \$75,000 and two signatures required on accounts of \$75,000 or more.

D. Designation of Surety Bond for:

Village Administrator
Village Treasurer
Village Justice
Acting Village Justice

E. Designation of Newspapers for Publication of Legal Notices:

Massapequa Post and/or Massapequan Observer

F. Adoption of Investment Policy for the Village of Massapequa Park in accordance with Section 39 of the NYS General Municipal Law as amended April 4, 2011.

- G. Authorization of payment in advance of audit of claims for public utility services, postage, freight and express charges with such claims being presented at the next regular meeting for audit.
- H. Approve reimbursement to Village Officers and employees who use their personal automobiles while performing official duties on behalf of the Village at the rate established and periodically changed by the USIRS in accordance with Section 5-524 (7) of the NYS Village Law.
- I. Adoption of Purchasing Policy as revised on June 14, 2010 in accordance with Section 104-b of NYS General Municipal Law.
- J. Authorization for Elected and Appointed Officials and employees to attend certain schools, conferences, meetings and seminars, etc. during the coming official year as attendance by certain municipal officials and employees benefits the municipality. These will include, but not limited to, NYCOM Fall Training School, NYSGFOA Conference, IIMC Municipal Clerk School at Cornell, and NYCOM Legislative Meeting.
- K. Appointment of:
- Walsh, Markus, McDougal & De Bellis, LLP, Special Counsel
 - Paul R. Wotzak, Tax Assessor
 - David Tanner, Liberty Capital Services, LLC, Financial Advisor
 - Squire, Sanders & Dempsey, LLP as Bond Counsel
 - Skinnon, Faber & Heck, CPA, P.C. as Village Auditor.
 - John Robinson, Surveyor
 - Sidney B. Bowne & Son; Cashin Associates; Sound Engineering, P.C.;
 - Dvirka & Bartilucci; and LiRo, as Village Engineers
- L. Designation of Village Administrator as the Village Clerk.
- M. Endorsement of Inter-Municipal Agreements:
1. Massapequa School District and Seaford Fire Department for gasoline & diesel fuel.
 2. Shared Resource Mutual Aid Agreement with the Villages of Lindenhurst and Farmingdale.
 3. Shared Salt Agreement with Massapequa School District.
 4. POD Agreement with Nassau County and School District – to man a Point of Dispensing Center in the event of an emergency.
 5. Massapequa Fire Department – Fire Monument.

6. Massapequa School District – Speed Sign Agreement.

BENEDICTION

Rabbi Joel M. Levenson

REMINDER: All Elected and Appointed Officials are reminded to sign the Oath of Office Book at the front of the room.

REFRESHMENTS WILL BE SERVED FOLLOWING THE MEETING
(DOWNSTAIRS IN VILLAGE HALL)

ALL ARE INVITED